



**Parker Cultural and Scientific Commission  
Public Art Committee**

**Tuesday, November 12, 2024 (5:30 pm – 7:00 pm)  
PACE Center**

**MINUTES**

1) Welcome/Roll Call

- The meeting was called to order by the Chair at 7:03 pm
- In attendance: Dave Reiter, Cindie Perry, Michael Montoya, Christine Kennedy, Hima Mangipudi, Diana Norton, Mark Steinhauser, Carrie Glassburn
- Excused Absence: Phil Kramer

2) Approval of Minutes from October's meeting

- Cindie moved to approve the minutes; Christine seconded the motion. The minutes were approved unanimously.

3) Update on Change from Public Art Committee to a Commission

- **Commission Roles and Responsibilities**  
Carrie led the discussion about the commission's roles and responsibilities. She clarified that the commission members are not the decision-makers but can provide recommendations. Carrie emphasized that the commission members cannot enter into contracts or spend the budget, but they can advocate for public art funding and explore other opportunities for public art. The commission members agreed with these roles and responsibilities.
- **Commission Meeting Requirements and Procedures**  
The team discussed the requirements and procedures for their commission meetings. Carrie noted that they have to meet at least four times a year, with the possibility of holding special meetings. They also discussed the need for transparency, with all meetings and decisions being open to the public. The team is considering using a recording system to streamline their meeting minutes, which would potentially reduce the need for a secretary. They also touched on the issue of member appointment and removal, with the commission having the power to ask a member to leave if they are not performing well. Lastly, they discussed the concept of quorum, which is the majority of the members present at a meeting.
- **Alternate Roles and Commission Updates**  
Carrie clarified the role of alternates in the commission, explaining that they can attend every meeting and step in for a regular member if they are absent. This would help ensure a quorum and facilitate voting. Carrie also shared a document showing the commission members' appointment dates and term ends and encouraged everyone to check their contact information. Lastly, Carrie mentioned that the commission would be expected to present to the town council annually and encouraged members to attend these presentations.

4) End of Year Budget Update

- Carrie discussed 2024 budget and the expenses that have been incurred to date, along with where we expect to end the year. Carrie also mentioned plans for future projects, such as a

downtown mural and sidewalk designs, but noted that these were not yet ready for implementation. The budget for 2025 is projected to be around \$76,000, with a reserve account of around \$250,000 available for larger capital projects.

- Capital Projects Reserve Fund Discussion

Carrie discussed the budget and the newly created Capital Projects Reserve Fund, which is intended to support public art projects. Cindie raised a question about how the commission would become aware of potential projects for public art. Culture explained that the fund could be used to supplement budgets for projects, such as a mural for the parking garage, if costs increase due to delays. Carrie also clarified that the fund should not be used for random projects, but rather for projects that align with the public art plan.

5) Proposed Plaque project to spend remaining funds

Because there were some projects in the budget that never came to fruition, we have some extra money available. Carrie suggested using these funds to put plaques up for all of our permanent art, since most of the sculptures are currently unmarked. Carrie and Christine will talk more about this project and the costs and will let the group know how they can help.

6) Status of Public Art Master Plan Strategies/Goals

The plan has been adopted by Town Council and the Commission will revisit the strategies and determine 2025 priorities in January.

7) Sub-Committee Updates:

a) Utility Wraps – (Diana) Ten of the eleven wraps have been designed and printed and will be installed over the next few weeks. The final wrap is an educational one about Pollinators, and it will be finished shortly and then sent to the printer.

b) Murals – (Michael)

i) Fieldhouse Climbing Wall – This project has been put on hold as the artist's style and the style that the Rec Center was looking for was not a good fit. We will revisit this project in 2025.

ii) Stroh Ranch Lemon Gulch Trail – The group from the LDS Church is interested in working on this project but won't be able to complete it in 2024. We will try to purchase the supplies for this project in 2024 and hope to get the mural painted in the Spring of 2025.

c) Downtown Lamp Post Banners – (Christine) The banners were approved and printed and were starting to get installed when we discovered that they had only been printed on one side. They are currently being re-printed as double-sided banners and they will be re-installed by the end of November.

d) Schoolhouse Tree Carving – (Cindie) The artist Matt O kicked off work on Veteran's Day and is already making great progress. Cindie has reached out to the Parker Chronicle, and they plan to cover the story. Once the project is complete, we will invite the PAC and the PROS Commissioners, along with staff and Town Council members, to come and see the new carving.

e) Salisbury Park project – (Dave) We received 54 responses to our call on Café. Seven of those were from artists outside the region, so the panel is currently reviewing submission from 47 artist. We will be narrowing this down in the next round with the help of Kendall.

8) Misc. Items

a) Art Topic for Parker Arts Lecture Series Line-Up – Moved to next meeting agenda

b) Mural Grant Program – Moved to next meeting agenda

c) New PAC Sharepoint/Google/DropBox folder – Christine to research and implement

9) New Business – N/A

10) Next meeting date/time – Christine will send out a meeting invite for January 14, 2025

11) Adjournment

- Christine called to adjourn the meeting at 7:06 pm.