

TOWN OF PARKER CULTURAL & SCIENTIFIC COMMISSION
Minutes

Tuesday, November 16, 2021

6:30pm – 8:30pm

PACE

- I. Call to Order
 - Diane called the meeting to order at 6:35pm
- II. Roll Call
 - Commissioners: Diane Roth, Lance Martin, Judy Bazile, Janine Flores Jackson, Terri Tillis
 - Cultural Staff: Carrie Glassburn, Suzanne Velasquez
 - Excused Absent: Lisa Hinz, Annie Day, Mike Edwards
- III. Approval of Minutes from September 21, 2021
 - Judy motioned to approve the minutes from the July meeting, Terri seconded the motion which carried unanimously
- IV. Director's update – Carrie Glassburn
 - a. Financial Update:
 - Ticket sales – will meet budget
 - Rentals \$120,000 above budget
 - Education will be close to budget
 - Contributions are low but waiting on SCFD (SCFD tax revenue is up 18%)
 - Looking for grant opportunities
 - New sponsors will be donating in January
 - b. Public Art Update
 - Parks, Trails, Streets, Community Development
 - UC Denver Capstone Project: Architecture and Urban Planning program, we have a student who will be working with us for 15 weeks beginning in January
 - Working on a proposal for a public art installation on Pikes Peak Dr to be included in the street widening project
 - Muralist wants to paint a wildflower/birds mural in the Cherry Creek Trail tunnel under Jordan Rd
 - Beginning stages of developing a Public Art Master Plan
 - c. PACE 10 Year Anniversary – report
 - Successful event with a lot of work involved, attracted new audiences and diverse crowds. Artival to become an annual event
 - d. Staffing – New Positions for 2022
 - Event Coordinator
 - Marketing Coordinator
 - Box Office Manager position will be rehired and reevaluated
 - Town wide position description evaluations are in progress
 - e. Revisions to Rules of Procedure and Conduct
 - Carrie, Diane and Suzanne have been working on recommended revisions to the Parker Cultural and Scientific Commission Rules of

Procedure and Conduct, the Town Attorney approved the changes, Council to approve the changes in January

V. Committee with current projects

Adult Lectures – Terri

- 90 people in attendance at the last lecture
- Upcoming Lecture topics: Dog Behavior, Mental Health-Sources of Strength, conflict Resolution, Palliative Care, Photography-*The Truth is All of my Pictures are Lies*, Beginning Bird Watching

VI. New Business

- a. January meeting – presentation by Tim Murphy from SCFD
What do you want to know and be sure is covered?
 - Suzanne to email Commissioners and compile a list of questions for Tim
- b. January meeting – Commissioner orientation for new and existing members
 - Some of the books are outdated and some Commissioners did not have the opportunity to attend an orientation
 - Good opportunity for a refresh
- c. Ideas for 2022?
 - Are there things we want to do or new project ideas: history, topics, programming.
 - How can we invigorate our meetings?
 - Project sharing platform/collaboration tool: BaseCamp, Slack, Google Drive, etc
 - Calendar sharing for committee meetings
 - Community involvement
 - PCSC Team building/social events
 - Suzanne will be asking for more ideas along with the list of questions for the SCFD speaker

VII. Adjournment

- Judy motioned to end the meeting at 7:53pm, Lance seconded the motion which carried unanimously

VIII. Next meeting: Tuesday, January 18, 2022